

#### Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore Shri Vaishnav Institute of Social Sciences, Humanities and Arts Choice Based Credit System (CBCS) in Light of NEP-2020 B.A. Economics

# Semester II (2023-2026)

				TE	ACHINO	G &EVAL	UATION	SCF	IEME		
			TI	HEORY		PRACT	ICAL				
COURSE CODE	CATEGORY	COURSE NAME	END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*	L	Т	P	CREDITS
BAECO201	Major/ Minor	Macro Economics I	60	20	20	0	0	3	0	0	3

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P - Practical; C - Credit.

#### Course Educational Objectives:

CEO1: To provide the knowledge about the basic terms of macroeconomics.

CEO2: To enable students to calculate the national income through various methods.

CEO3: To help students in identifying various multipliers and accelerators.

CEO4: To relate money supply with its determinants.

CEO5: To summarise various theories of demand for money.

#### Course Outcomes:

Students will be able to:

CO1: Define basic concepts related to economics.

CO2: Solve the problems of national income accounting.

CO3: Demonstrate the use of multipliers and accelerators in an economy.

CO4: Link money supply with its determinants.

CO5: Discuss various theories of demand for money.

#### **Syllabus**

#### **UNIT I: Introduction**

Nature and Scope of Macroeconomics, Stock and Flow Variables; Equilibrium and Disequilibrium, Statics, Comparative Statics and Dynamics

#### UNIT II: National Income Accounting

Concepts of National Income: GDP, GNP, NNP, NDP, Personal Income and Personal Disposable Income, Measurement of National Income – Expenditure Method, Concept of Green GDP.

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Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore

<sup>\*</sup>Teacher Assessment shall be based on following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.



#### Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore Shri Vaishnav Institute of Social Sciences, Humanities and Arts Choice Based Credit System (CBCS) in Light of NEP-2020 B.A. Economics

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BAECO201	Major/ Minor	Macro Economics I	60	20	20	0	0	3	0	0	3

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#### UNIT III: Theory of Multiplier and Accelerator

The Concept of Investment Multiplier, Working of Multiplier, Leakages in Multiplier Process, Theory of Accelerator.

#### UNIT IV: Supply of Money and its Determinants

Money Supply and High-Powered Money, Four Concepts of Money Supply, Factors Determining Money Supply.

#### UNIT V: Demand for Money

Motives for Liquidity Preference, Transactions Demand for Money, Precautionary Motive, Speculative Demand for Money, Keynesian Liquidity Preference Theory

#### Suggested Readings:

- Ahuja, H.L. (2018). Principles of Macroeconomics. New Delhi: S Chand Publication
- 2. Dwivedi, D.N. (2015). Macroeconomics Theory and Policy. New Delhi: McGraw Hill Education (India) Pvt Limited
- Sikdar, Shoumyen(2011). Principles of Macroeconomics. 2<sup>nd</sup> Edition, India: Oxford University Press

Agrawal, Vanita (2010). Macroeconomics Theory and Policy. New Delhi: Pearson Education Inc

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## Choice Based Credit System (CBCS) in Light of NEP-2020 B.Com. - II SEMESTER (2022-2026)

#### **BCOMBF201 BANKING THEORY LAW AND PRACTICE**

			TEACHING & EVALUATION SCHEME										
COURSE CATEGORY		TH	EORY		PRACTI	CAL							
	CATEGORY	COURSE NAME	END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*	L	т	P	CREDITS		
BCOMBF20 1	MAJ/MIN	Banking Theory Law and Practice	60	20	20		(	3	-	-	3		

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P - Practical: C - Credit; MAJ/MIN-Major/Minor Course

#### Course objectives

The objective of the course is to providing an in-depth analysis of the Banking regulations in Indian economy. Familiarizing the students with the regulating framework for banks in India

#### **Examination Scheme**

The internal assessment of the students' performance will be done out of 40 Marks. The semester Examination will be worth 60 Marks. The question paper and semester exam will consist of five questions. Each question will carry 12 Marks and consist of four questions, out of which student will be required to attempt either question number (a) and (b) or question number (c) and (d).

Each question i.e. (a), (b), (c) and (d) will be of 6 marks.

#### **Course Outcomes**

- CO1 Describing Banking Regulation of India.
- CO2 Classifying Commercial Banks in India.
- CO3 Appraising Deposit Accounts.
- CO4 Listing Lending and Borrowing.
- CO5 Evaluating Negotiable Instruments in Banking.

#### COURSE CONTENT

Unit I: Banking Regulations: Banking Regulation Act, 1949 (Definition of Banking, Licensing, opening of branches, Functions of Banks, Inspection) Role of RBI and their functions.

Unit II: Commercial Banks: Commercial Banks, Functions, Accepting Deposits, Lending of Funds, E-Banking, ATM Cards, Debit Cards, Electronic Fund Transfer- Electronic Clearing System

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Vishwavidyalava, Indore

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# Choice Based Credit System (CBCS) in Light of NEP-2020 B.Com. - II SEMESTER (2022-2026)

## **BCOMBF201 BANKING THEORY LAW AND PRACTICE**

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COURSE	CATEGORY	COURSE NAME	END SEM University Exam	Two Term Exam	Teachers \ssessment*	END SEM University Exam	Teachers Assessment*	L	Т	P	CREDITS
BCOMBF20 1	MAJ/MIN	Banking Theory Law and Practice	60	20	20	1.	3-	3	-		3

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P - Practical: C - Credit; MAJ/MIN-Major/Minor Course

Unit III: Deposit Account: Opening of an Account, Types of Deposit Account, Types of Customers (individuals, firms, Trusts, and Companies), Importance of customer relations, Customer grievances and redressal – Ombudsman

Unit IV: Lending and Borrowings: Principles of Lending, Types of Borrowings, and Precautions to be taken by a banker.

Unit V: Negotiable Instruments: Negotiable Instruments: Promissory Notes, Bills of Exchange, Cheque, Draft – Definitions, Features, Crossing – Endorsement – Material Alteration, Paying Banker: Rights and Duties, Role of Collecting Banker

#### **Suggested Readings**

- Sundaram, Varshney (2016) Banking Law, Theory and Practice, Sultan Chans & Sons publication.
- 2. Santhanam B. (2012), Banking and Financial Systems, Margham Publishers
- 3. Maheswari S.N. (2009), Banking Law, Theory and Practice, Kalyani Publications
- 4. Parameswaran (2013), Indian Banking, S.Chand and Co
- 5. Tannan M.L. (2017), Banking Law Theory and Practice, Lexisnexis
- 6. Shekher K.C., Shekher L. (2013), Banking Law Theory and Practice, Vikas Publishing

Chairperson

Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore Chairperson
Faculty of Studies
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Controller of Examination Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore

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# Choice Based Credit System (CBCS) in Light of NEP-2020 B.Com. - II SEMESTER (2022-2026)

## **BCOMES201 VENTURE MANAGEMENT**

			TEACHING & EVALUATION SCHEME											
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COURSE CAT	CATEGORY	CATEGORY COURSE NAME	END SEM University Exam	Two Term Exam	Teachers Assessment*	University	Teachers Assessment*	L	Т	P	CREDITS			
BCOMES2 01	MAJ/MIN	Venture Management	60	20	20	٠	•	3	•	-	3			

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P - Practical: C - Credit; MAJ/MIN-Major/Minor Course

#### **Course Objectives**

The major emphasis of the course will be on creating a learning system through which students can acquaint themselves with the special challenges of starting new ventures and introducing new product and service ideas. The course is designed primarily for those who at some point of their career want to start their own ventures, or run their own family businesses. But it is equally useful to those who plan to work in or with new ventures either as venture capitalists, consultants to new firms or in new business development units of larger corporate.

#### **Examination Scheme**

The internal assessment of the students' performance will be done out of 40 Marks. The semester Examination will be worth 60 Marks. The question paper and semester exam will consist of five questions. Each question will carry 12 Marks and consist of four questions, out of which student will be required to attempt either question number (a) and (b) or question number (c) and (d).

Each question i.e. (a), (b), (c) and (d) will be of 6 marks.

### **Course Outcomes**

- CO1 Understand various Business opportunities and ideas
- CO2 Develop a credible business plan for real life situations.
- CO3 Acquire knowledge of various sources of finances and gathering resources.
- CO4 Acquire understanding of the investor's perspective and presenting the business plan.
- CO5 Understanding and exploring the challenges of starting new ventures.

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## Choice Based Credit System (CBCS) in Light of NEP-2020 B.Com. - II SEMESTER (2022-2026)

#### BCOMES201 VENTURE MANAGEMENT

			TEACHING & EVALUATION SCHEME										
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COURSE	CATEGORY	COURSE NAME	END SEM University Exam	Two Term Exam	Teachers Assessment*	University	Teachers Assessment*	L	т	P	CREDITS		
BCOMES2 01	MAJ/MIN	Venture Management	60	20	20	-	-	3	-	-	3		

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P - Practical: C - Credit; MAJ/MIN-Maior/Minor Course

#### COURSE CONTENT

Unit I: Business Opportunity Identification: Business ideas, methods of generating ideas, and opportunity recognition.

Unit II: Preparing a Business Plan: Meaning and significance of a business plan, components of a business plan, and feasibility study

Unit III: Understanding Startup Finances: Capital & Other Requirements, An overview of startup finance and sources of finance, Understanding the business model and financial projections, how to forecast expenses and revenue, Gathering the resources, developing entrepreneurial marketing and operational plan, Role of government institutions.

Unit IV: Developing Team and Presenting Business Plan: The importance of team, forming and building team. Examining sample business plans and writing business plan. Understanding the investor's perspective and presenting the business plan. Valuation of business plan and the elevator pitch.

Unit V: Launching and Managing the New Venture: Legal issue and other formalities, Legal form of new venture. Entrepreneurial challenges as an individual and as an entrepreneur, both. Skills of managing business risk enhancing success.

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#### **BCOMES201 VENTURE MANAGEMENT**

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COURSE CODE	CATEGORY	COURSE NAME	END SEM University Exam	Two Term Exam	Teachers Assessment*	University	Teachers Assessment*	L	т	P	CREDITS
BCOMES2 01	MAJ/MIN	Venture Management	60	20	20	11	- 1	3	-	•	3

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P - Practical: C - Credit; MAJ/MIN-Major/Minor Course

\*Teacher Assessment shall be based on following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

#### Suggested Readings

- 1. Kuratko F.D., Hornsby S. J. (2009), New Ventures Management, Entrepreneur Road Map, Pearson Education.
- 2. Stutely R. (2002) The Definitive Business Plan, FT Prentice Hall
- 3. O'Rourke, S. James (2009): Writing and presenting business plan, Cengage Learning
- 4. Stevenson, H.H., Grousebeck, H.I., Roberts (2000): New Business Ventures and the Entrepreneur, McGraw-Hill, Singapore.
- 5. Timmons A. Jeffry, Jr. Stephen S. (2009): New Ventures Creation; Entrepreneurship for the 21st Century, McGraw Hill.

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# Choice-Based Credit System [8] Year, SEMESTER-II

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COURSE	CATEGORY	COURSE NAME	L	т	P	CREDITS	END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
LLB201	DC	CONSTITUTIONAL LAW-I	4	0	0	4	60	20	20	0	0

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P - Practical; C - Credit

#### Course Educational Objectives: The student will be able to:

- 1. Understand the basic principles of the Constitution, Citizenship and Fundamental Rights
- Teach the provision of Directive Principles of State Policy and Centre/State Legislature, Judiciary and Executive
- 3. Envisage the union and state execution, legislature and their powers and functions.

#### Course Outcomes: The students will be:

- Understand the concepts of the Constitution, Citizenship and Fundamental Rights. and contractual obligations thereof.
- 2. Explain the making of the Indian Constitution and its salient features
- Demonstrate the provisions of Directive Principles of State Policy and Centre/State Legislature, Judiciary and Executive.

#### COURSE CONTENT:

#### UNIT-I: Introduction

- 1. Preamble
- 2. Nature of the Indian Constitution
- 3. Characteristics of federalism
- 4. Unitary form of Government.

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<sup>\*</sup>Teacher Assessment shall be based on the following components: Quiz/Assignment/ Project/Participation in class (Given that no component shall exceed 10 Marks)



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# Choice-Based Credit System 1st Year, SEMESTER-II

LLB201-CONSTITUTIONAL LAW-I

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COURSE	CATEGORY	COURSE NAME	L	Т	Р	CREDITS	END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
LLB201	DC	CONSTITUTIONAL LAW-I	4	0	0	4	60	20	20	0	0

#### UNIT-II: Citizenship, Fundamental Rights

- 1. Citizenship
- 2. State
- Fundamental Rights Equality, freedom and social control, personal liberty, changing dimensions of personal liberty, cultural and educational rights, Right to constitutional remedies

#### UNIT-III: Fundamental duties, Directive Principles

- 1. Directive Principles of State policy.
- Inter-relationship between fundamental rights and directive principles.
- 3. Fundamental duties.

#### UNIT-IV: Union Executive, Legislature and Judiciary

- 1. Union Executive the President, Vice President
- 2. Union Legislature Council of Ministers
- 3. Union Judiciary Supreme Court.

#### UNIT-V: State Executive, Legislature and Judiciary

- 1. State Executive Governor
- 2. State Legislature Vidhan Sabha Vidhan Parishad
- 3. State Judiciary High Court.

#### REFERENCES:

#### Bare Acts:

1. The Constitution of India (Latest Edition)

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# Choice-Based Credit System 1st Year, SEMESTER-II

LER201-CONSTITUTIONAL LAW-I

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COURSE	CATEGORY	COURSE NAME	L	т	P	CREDITS	END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
LLB201	DC	CONSTITUTIONAL LAW-I	4	0	0	4	60	20	20	0	0

#### Books:

- Basu, D.D. (2021). Introduction to the Constitution of India (25th Ed.). Chennai: Lexis Nexis Publication.
- 3. Jain, M. P. (2018). Constitution Law of India (8th Ed.). Chennai: Lexis Nexis Publication.
- Kauper, P. (1972). Constitutional Law: Cases and Materials (4th Ed.). Boston: Little Brown and Co.
- Lane, P.H. (1994). An Introduction to the Australian Constitutions. Australia: Law Book Co.
- Pandey, J.N. (2021). Constitutional Law of India (57th Ed.). Allahabad: Central Law Agency.
- 7. Rai, K. (2016). Indian Legal & Constitutional History. Haryana: Allahabad Law Agency
- 8. Seervai, H.M. (2015). Constitution law of India (3 Volumes). New Delhi: Universal Law Publication.
- Singh, M.P. (2017). Shukla's Constitution of India. (13th Ed.). Lucknow: Eastern Book Co.

#### Case Reporters:

- 1. All India Reporter
- 2. Supreme Court Cases
- 3. Manupatra Database

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# Choice-Based Credit System 18 Year, SEMESTER-II

#### LLB202 LAW OF CONTRACT-II (SPECIAL CONTRACT)

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COURSE	CATEGORY	COURSE NAME	L	Т	P	CREDI	END SEM Universit	Two Term Exam	Teachers Assessme	END SEM Universit	Teachers Assessme
LLB202	DC	LAW OF CONTRACT-II (Special Contract)	4	0	0	4	60	20	20	0	0

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P - Practical; C - Credit

#### Course Educational Objectives: The student will be able to:

- 1. Teach basic principles of a specific contract, partnership etc.
- 2. Understand the concepts of specific contracts like bailment, pledge, agency etc.
- 3. Teach the provision of the Sales of Goods Act 1930.

#### Course Outcomes: The student will be:

- 1. Exhibit an understanding of legal concepts involved in bailment and pledge contracts
- 2. Understand the basic principles related to specific contracts i.e. indemnity and guarantee
- 3. Determine the relation such contracts have with our day-to-day activities and their impact on the social and economic front

#### COURSE-CONTENT:

#### UNIT I: Contract of Indemnity and Guarantee

- The Concept of Indemnity
  - a) Need for indemnity to facilitate commercial transactions
  - b) Definition, nature of Indemnity and extent of liability of the indemnifier
  - c) Commencement of liability of the indemnifier
  - d) Situations of various types of indemnity creations
  - e) Documents agreements of indemnity
  - f) Nature of indemnity clauses
  - g) Indemnity in case of international transactions
  - h) Indemnity by Governments during the interstate transaction

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# Choice-Based Credit System 1st Year, SEMESTER-H

### LLB202-LAW OF CONTRACT-II (SPECIAL CONTRACT)

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COURSE	CATEGORY	COURSE NAME	L	т	P	CREDI	END SEM Universit	Two Term Exam	Teachers Assessme	END SEM Universit	Teachers Assessme
LLB202	DC	LAW OF CONTRACT-II (Special Contract)	4	0	0	4	60	20	20	0	0

- 2. The concept of a Guarantee
  - a) Definitions of guarantee: as distinguished from indemnity.
  - b) The place of consideration and the criteria for ascertaining the existence of consideration in guaranteed contracts
  - c) Position of minor and validity of guarantee when minor is the principal debtor-creditor or surety
  - d) Continuing guarantee
  - c) Nature of surety's liability
  - f) Duration and termination of such liability
  - g) Illustrative situations of the existence of continuing guarantee
  - h) Creation and. identification of continuing guarantees
  - i) Letters of credit and bank guarantee as instances of guarantee transactions
- 3. Right of surety
  - a) Position of surety in the eye of the law
  - b) Various judicial interpretations to protect the surety
  - c) Co-surety and manner of sharing liabilities and rights
  - d) Extent of surety's liability
  - e) Discharge of surety's liability

#### UNIT II: Bailment and Pledge

- 1. Identification and Manner of bailment contracts
  - a) Commercial utility of bailment contracts
  - b) Definition of bailment
  - c) Kinds of bailee
  - d) Duties of bailor and bailee towards each other
  - e) Rights of bailor and bailee
  - f) Finder of goods as a bailee

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# Choice-Based Credit System 1st Year, SEMESTER-II

### LLB202-LAW OF CONTRACT-II (SPECIAL CONTRACT)

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LLB202	DC	LAW OF CONTRACT-II (Special Contract)	4	0	o	4	60	20	20	0	0			

#### 2. Pledge

- a) Definition and Nature of Pledge: comparison with bailment
- b) Other statutory regulations (State & Centre) regarding pledge
- c) Rights of the pawner and pawnee
- d) Pawnee's right of sale as compared to that of an ordinary bailee
- c) Pledge by certain specified persons mentioned in the Indian Contract Act

#### UNIT III: Agency

- 1. Meaning and essentials of Contact of Agency
- 2. Different kinds of Agents- Auctioneers, Brokers & Del Credere Agents
- 3. Extent of Agent's Authority- Actual, Apparent, Authority in Emergency
- 4. Duties of Agent
- 5. Termination of Agency

#### UNIT IV: Law relating to Partnership

- 1. Definition and Nature of Partnership/Firm/Duties
- 2. Relationship between partners' mutual rights duties
- 3. Liability of Partners
- 4. Doctrine of Holding out
- 5. Incoming and outgoing partners their rights and liabilities
- Dissolution Kinds, consequences
- 7. Registration of firm and Effect of non-registration

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## Choice-Based Credit System 1st Year, SEMESTER-II

#### LLB202-LAW OF CONTRACT-II (SPECIAL CONTRACT)

							TEACHING & EVALUATION SCHEME							
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COURSE	CATECORY CODICS NAME	L	т	Р	CREDITS	END SEM Universit	Two Term Exam	Teachers Assessme	END SEM Universit	Teachers				
LLB202	DC	LAW OF CONTRACT-II (Special Contract)	4	0	0	4	60	20	20	o	0			

#### UNIT V: Sale of Goods

- 1. Concept and essentials of sale as a contract
- 2. Implied terms in the contract sale
- 3. The rule of caveat emptor and the exceptions thereto under the sale of Goods Act
- 4. Changing concepts of caveat emptor
- 5. Effect and meaning of implied warranties in the sale
- 6. Transfer of title and passing of risk
- 7. Delivery of goods: various rules regarding delivery of goods
- 8. Unpaid seller and his rights
- 9. Remedies for breach of contract

#### REFERENCES:

#### Bare Acts:

- 1. Sale of Goods Act, 1930
- 2. The India Partnership Act, 1932
- 3. The Indian Contract Act, 1872

#### Books:

- Pollock & Mulla (1999). Pollock & Mulla on Contract and Specific Relief Act (11th Ed.). Bombay: N.M. Tripathi Publishers.
- 2. Beaston, J. (2002). Ansons' Law of Contract (28th Ed.). London: Oxford University Press.
- Singh, A. (2018). Law of Sale of Goods and Hire Purchase (8th Ed.). Lucknow: Eastern Book Company.
- Singh, A. (2020). Contract & Specific Relief (12th Ed.). Lucknow: Eastern Book Company.
- Singh S. D. & Gupta, J.P. (1999). Singh and Gupta: The Law of partnership in India (6<sup>th</sup> Ed.). New Delhi: Orient Law House.

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# Choice-Based Credit System 1st Year, SEMESTER-II

LLB202-LAW OF CONTRACT-II (SPECIAL CONTRACT)

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COURSE	COURSE CATEGORY COURSE NAME	L	т	P	CREDI	END SEM Universit	Two Term Exam	Teachers Assessme	END SEM Universit	Teachers				
LLB202	DC	LAW OF CONTRACT-II (Special Contract)	4	0	0	4	60	20	20	0	0			

#### Case Reporters:

- 1. All India Reporter
- 2. Supreme Court Cases
- 3. Manupatra Database

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## Choice-Based Credit System

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COURSE	CATEGORY	COURSE NAME	L	т	P	CREDI	END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
LLBTP02	DC	TERM PAPER-II	0	0	6	3	0	0	0	0	100

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P - Practical; C - Credit;

### Course Educational Objectives (CEOs): The student will be able to:

- Explore the possible practical applications of the various theories that have been formulated so far in the present semester.
- Look up the national and international cases related to the theories that they are studying in the present semester.
- To understand and enhance analytical, deep research, organisational and outstanding skills.

#### Course Outcomes (Cos): The students will be:

- 1. Understand the syllabus of the current semester.
- 2. Be able to choose the topic of their interest in write-up and presentation
- 3. Be able to apply the theories and legal provisions according to the requirement of the topic.
- 4. Enhance the legal knowledge and presentations skills
- 5. Enhance the research and development skill in legal field

#### COURSE- DESCRIPTION

This paper will carry Maximum of 100 Marks which will be divided into Write up and Presentation examination. This course will be taught through class instructions and simulation exercises with the assistance of Faculty. Apart from teaching the relevant provisions of law, the course shall include the presentation on the topic of the syllabus extracted from the ongoing semester.

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<sup>\*</sup>Teacher Assessment shall be based following components: Handwritten Write-up- 50 Marks, and Presentation- 50 Marks (Panel Examination).



# B.B.A.LL.B. (Hons.)/B.A.LL.B.(Hons.)/B.Com.LL.B. (Hons.)/LL.B. (Hons.)

### Choice-Based Credit System 1st Year SEMESTER II

### LBTP02- TERM PAPER-II

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The Term Paper consists of four major sections:

- 1. Introduction
- 2. Background
- 3. Analysis
- 4. Conclusion

#### Details of the Sections:

#### 1. Introduction

- a. Introduce and note why the topic is important.
- b. Briefly summarize necessary background information
- c. Statement of problem of your topic
- d. Convey the roadmap of your paper.

#### 2. Background

- a. Describe the genesis of the subject
- b. Describe the changes that have occurred during the development
- c. Explain the reasons for the changes
- d. Describe the current situation

#### 3. Analysis

- a. Discuss the major issues of your paper
- b. Present the argument and separate issues and sub issues
- c. Use organisational paradigms where appropriate

#### 4. Conclusion

- a. Restate the term paper
- b. Summarize the major point of the paper

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## 1st Year, SEMESTER II

#### LLB1201- USGAL LANGUAGE

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COURSE CATEG	CATEGORY		L				END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
LLB1201	DC	LEGAL LANGUAGE	4	0	0	4	60	20	20	0	o

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P - Practical; C - Credit

## Course Educational Objectives: The student will be able to:

- 1. Learn legal vocabulary and comprehensive skills.
- 2. Use the drafting skills and grammatical aspects thereof.
- 3. Produce organized communication and essays with clear paragraphs and appropriate methods for introduction and conclusion

### Course Outcomes: The students will be:

- 1. Comprehend the complexities of legal language in India.
- 2. Devise the principles of drafting to effectively demonstrate writing in a persuasive style.
- 3. Formulate a judicious view with respect to the ethical sentiments of literature.
- 4. Structure the legal documents with appropriate content and the legal formats.

## COURSE CONTENT:

## UNIT- I: Acquisition and Use of Language

- 1. Four Skills of Language Learning
  - a) Understanding Spoken Language and Speaking
  - b) Understanding Written Language and Writing
  - c) Stages of Acquisition of Languages
  - d) Laws of Language Learning
- 2. Factors Influencing Results in Language Learning
- 3. Place of Mother Tongue in Language Learning.

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<sup>\*</sup>Teacher Assessment shall be based on the following components: Quiz/Assignment/ Project/Participation in class (Given that no component shall exceed (10 Marks)



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## 1st Year, SEMESTER II

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LLBI201	DC	LEGAL LANGUAGE	4	0	0	4	60	20	20	0	0	

#### UNIT II: Vocabulary

- 1. Foreign words and phrases
- 2. Set expressions and phrases.
- 3. One-word substitution
- 4. Words often confused.
- 5. Synonyms and Antonyms, especially Legal words

#### UNIT III: Common errors in English

- 1. Errors in the use of parts of speech
- 2. Correct usages regarding tenses
- 3. Subject-verb concord
- 4. General errors in Sentence Construction

#### UNIT IV: Grammar

- 1. Cohesive Devices, Combination of sentences
- 2. Sentence structures, verb patterns
- 3. Modals
- 4. Possessives and 'Self' forms

#### **UNIT V: Presentation Techniques**

- 1. Preparing PowerPoint Presentations
- 2. Preparing for Classroom Presentations
- 3. Resume Writing
- 4. Impromptu Speeches

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# 1st Year, SEMESTER II

LLB1201- LEGAL LANGUAGE

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LLB1201	DC	LEGAL LANGUAGE	4	0	0	4	60	20	20	0	0		

#### REFERENCES:

- 1. Abidi, I. (1978). Law And Language. Aligarh: University Publishing.
- 2. Denning, A. (1980). The Due Process of Law. Oxford: Oxford University Press.
- Glanville L., & Williams, A. S. (2002). Learning the Law (17th ed.). United Kingdom: Sweet & Maxwell.
- Nesfield, J. C. (2019). English Grammar Composition and Usage. United Kingdom: Macmillan publication.
- Setalvad, M. C. (2008). The Common Law in India. United Kingdom: Cambridge University Press.

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## 1st Year, SEMESTER II

#### LLBI202-LEGAL WRITING

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LLB1202	DC	LEGAL WRITING	4	0	0	4	60	20	20	0	0	

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P - Practical; C - Credit

#### Course Educational Objectives: The student will be able to:

- 1. Demonstrate the methods for the development of effective reading, writing, communication and presentation skills.
- 2. Understanding and nuances of legal writing, and its use and application through the study of judicial opinions, common legal maxims and legal terminology
- 3. Ability to translate legal research and analysis into persuasive writing that is organized effectively.
- 4. Convey all relevant and required substance clearly and concisely, and omits extraneous

#### Course Outcomes: The student will be:

- 1. Understand the premise of legal writing.
- Analyse the objectives of legal writing.
- 3. Realise the value and effect of well-drafted documents.
- 4. Understand the different kinds of legal writing predictive, descriptive, persuasive, and many more.

#### COURSE CONTENT:

#### **UNIT I: Introduction**

- 1. Meaning and Concept of Legal Writing
- 2. Importance of Legal Writing as a Separate Discipline
- 3. Difference Between Plain English Writing and Legal Writing
- Types of Legal Writing

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<sup>\*</sup>Teacher Assessment shall be based on the following components: Quiz/Assignment/ Project/Participation in class (Given that no component shall exceed 10 Marks)



Choice-Based Credit System

## 1st Year, SEMESTER II

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LLB1202	DC	LEGAL WRITING	4	0	0	4	60	20	20	0	0

#### UNIT II: Legal Writing:

- 1. General Guidelines Relating to Legal Writing
- 2. How to write a case comment; Precise Writing
- 3. Brief Writing and Drafting of reports
- 4. Letters and applications

#### UNIT III: Legal Material

- 1. Case law
- 2. Statutes, Reports, Journals, Manuals, Digests
- 3. Importance of legal research
- 4. Techniques of Legal Research
- 5. Legal writings and citations

#### **UNIT IV: Comprehension**

- 1. Essay writing and topics of legal interest
- 2. Translation (from English to Hindi and Hindi to English)
- 3. Resume; Writing for Employment-Designing Cover letters
- 4. Difference between Biodata, Resume and Curriculum-Vitae.

#### UNIT-V: Academic Legal Writing:

- 1. Sources of Legal Material, Literature review
- 2. Writing an Abstract, Formulating Research Question, Methodology, Formal Writing Style, Plagiarism (UGC Guidelines), Citation Methods (Footnotes according to latest Bluebook format)
- 3. Examination Strategies
- Written communication including emails and formal letters.

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## 1st Year, SEMESTER II

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LLBI202-LEGAL WRITING

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LLB1202	DC	LEGAL WRITING	4	0	0	4	60	20	20	0	0		

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- Gandhi, B.M. (2010). Legal Language, Legal Writing and General English. Lucknow; Eastern Book Company.
- 2. Prasad, A. (2011). Outlines of Legal Language in India. (6thEd). New Delhi: Central Law Publications.
- Tripathi, S.C. (2009). Legal language, Legal Writing and General English. (6th Ed). Prayagraj: Central Law Publications.
- Mogha, G. C. (2009). Mogha's Law of Pleadings in India with Precedents. (17th Ed) Lucknow: Eastern Book Company.

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